

LAGOS STATE GOVERNMENT

MINISTRY OF EDUCATION

PRIVATE EDUCATION AND SPECIAL PROGRAMME

- WITH THE CREATION OF LAGOS STATE IN 1967, THE MINISTRY OF EDUCATION AND COMMUNITY DEVELOPMENT WAS CREATED AMONGST OTHERS.
- THE MINISTRY AT THAT TIME WAS PATTERNED AFTER THE SYSTEM OF THE OLD WESTERN REGION MINISTRY OF EDUCATION WHICH HAD AN INSPECTORATE DIVISION HEADED BY A CHIEF INSPECTOR OF EDUCATION AS ITS PROFESSIONAL ARM. THE INSPECTORATE ARM HAD BRANCHES IN THE FIVE ADMINISTRATIVE DIVISIONS OF THE STATE, EACH HEADED BY A PRINCIPAL, INSPECTOR OF EDUCATION. COMMUNITY DEVELOPMENT AT THIS TIME WAS ADMINISTERED AS ANOTHER PROFESSIONAL ARM OF THE MINISTRY. HOWEVER, DUE TO POPULATION INCREASES OF PUPILS/STUDENTS), IT BECAME NECESSAR4Y TO DECENTRALIZE THE ADMINISTRATION AND MANAGEMENT OF EDUCATION IN THE STATE.
- IN 1972 THEREFORE, THE FIRST LAGOS STATE SCHOOLS SERVICE BOARD WAS SET UP UNDER THE CHAIRMANSHIP OF THE LATE PROFESSOR OLADELE AJOSE WITH THE OBJECTIVE OF ASSISTING THE MINISTRY IN THE PERFORMANCE OF A LARGE PART OF SCHOOL MANAGEMENT FUNCTIONS. THE BOARD WAS DISSOLVED IN 1975 AND SUCCEEDED BY A TEACHING SERVICE BOARD WHICH WAS ALSO DISSERTED IN 1976.
- IN SAME YEAR (1976) A TEACHING SERVICE COMMISSION TO HANDLE THE PERSONNEL FUNCTIONS OF TEACHING AND NON-TEACHING STAFF AS WELL AS A SCHOOLS' MANAGEMENT BOARD TO HANDLE THE DAY TO DAY MANAGEMENT OF SCHOOLS WERE CREATED. EVEN AT THAT LINE, BOTH THE

BOARD AND COMMISSION WERE EXCLUSIVELY CONFIRMED TO APPOINTMENT, PROMOTION, CONFIRMATION, TRANSFER, DISCIPLINE, AND ASSESSMENT OF TEACHERS. ALL THE OTHER MATTERS CONNECTED WITH MANAGEMENT AND ADMINISTRATION SUCH AS EXAMINATION, NEW ENROLMENT OF PRIMARY SCHOOL PUPILS, CURRICULUM DEVELOPMENT, INSPECTION, PLANNING AND DEVELOPMENT AS WELL AS FINANCING OF CAPITAL AND OTHER PROJECTS.

- THE MINISTRY OF EDUCATION HAS SAME THROUGH VARIOUS STAGES OF RE-ORGANIZATION UNDER MILITARY AND CIVILIAN ADMINISTRATION EACH TRYING TO EVOLVE ONE POLICY OR THE OTHER.
- THE MINISTRY HAS THE RESPONSIBILITY OF CO-ORDINATION, PLANNING, FINANCING AND DIRECTION OF EDUCATION EFFORT WITHIN LAGOS STATE.
- IT IS ALSO STRUCTURED INTO THE UNDERLISTED DEPARTMENTS WHICH REPORT TO THE OFFICE OF THE COMMISSIONER AND ARE HEADED BY DIRECTORS:-
 - BASIC EDUCATION SERVICES (BES)
 - PRIVATE EDUCATION AND SPECIAL PROGRAMMES (PESP)
 - HIGHER EDUCATION
 - PERSONNEL/ FINANCE AND ADMINISTRATION
 - INSPECTORATE DEPARTMENT
 - SCIENCE AND TECHNOLOGY (HIGHER EDUCATION AND EDUCATION RESOURCE CENTRE).
 - CURRICULUM SERVICES.
 - POLICY , PLANNING , RESEARCH AND STATISTICS.
 - PROJECTS UNIT
 - ACCOUNTS.
- THE MINISTRY PERFORMS THE FOLLOWING FUNCTIONS:

- FORMULATION OF A STATE POLICY ON EDUCATION
- ESTABLISHMENT AND CO-ORDINATION PRACTICES AND STANDARDS AS FAR AS POSSIBLE.
- CO-OPERATION WITH THE FEDERAL AND STATE MINISTRIES EDUCATION TO ENSURE UNIFORM EDUCATIONAL PRACTICES AND STANDARDS AS FAR AS POSSIBLE.
- MONITORING SERVICES TO IMPROVE AND MAINTAIN QUALITY AND STANDARDS.
- ADVISORY SERVICES IN RESPECT OF ALL LEVELS OF EDUCATION.
- PLANNING, RESEARCH AND DEVELOPMENT.
- CO-ORDINATION OF ADULT INTERACY; VOCATIONAL EDUCATIONAL PROGRAMMES
- INTER-STATE AND INTERNATIONAL CO-OPERATION IN EDUCATION.
- CO-ORDINATION OF ALL EDUCATIONAL SERVICES.
- CO-ORDINATION OF NATIONAL AND STATE SCHOOL EXAMINATIONS.
- EVALUATION, DESIGN AND AWARD OF CERTIFICATES.
- PROCESSING OF APPLICATIONS FOR THE ESTABLISHMENT OF PRE-PRIMARY, PRIMARY, SECONDARY, VOCATIONAL AND REMEDIAL INSTITUTIONS.
- IDENTIFYING THE NEED FOR THE ESTABLISHMENT OF NEW SCHOOLS AND OTHER HIGHER INSTITUTIONS IN THE STATE.
- FACILITATING THE CONTROL OF THE AGE OF SCHOOLS AND HIGHER INSTITUTIONS IN THE STATE.
- MEETING OF EXPANSION NEEDS OF THE EXISTING SCHOOLS BY PROVIDING NECESSARY PHYSICAL FACILITIES.

- PLANNING FOR THE EXPANSION NEEDS OF STATE POLYTECHNIC AND STATE UNIVERSITY TO ABSORB THE PRODUCTS OF SECONDARY SCHOOLS.

Private Education has made giant strides since the early period when the missions provided the bulk of non-government initiatives. In response to the quantum leap in student enrolment and as a result of societal choices, private education has come to be a very challenging partner and even competitor with public education. It therefore became necessary to structure the facilities, staff and curricular content of private schools, hence the creation of the department of private Education.

Begun in 1988, the Department of Private Education issues guidelines on the registration of schools and monitors their compliance, or otherwise, with benchmark minimum standard. In line with the ICT-driven mode of data collection, the department of Private Education now hopes to achieve a total census of all Private Institutions in Lagos State by requesting them to update their records in the ministry. This will involve self registration On-line which, it is hoped would provide a data base of information on each school, in particular its location, history, facilities and staff. The State Government would from the exercise know exactly how many Private institutions are operating in the State.

FUNCTIONS;

The functions of the department include the following:

- ii.) Monitoring and ensuring the growth and development of private educational institutions in the state:-
 - Private Nursery Schools;
 - Private Primary Schools;
 - Private Secondary Schools;

- Vocational/Remedial Schools.
- iii.) Co-ordination of activities of private educational institution to ensure compliance with the policy guidelines on the establishment of private Schools in the state.
- iv.) Conduct of inspection of private educational institutions for purposes of recognition and approval.
- v.) Liaison with recognized external examination and professional bodies to ensure that private educational institutions register students for recognized examinations.
- vi.) Conduct seminars and workshops for proprietors and sponsors of private educational institutions.
- vii.) Execute special programmes (Federal and State projects) in education that cannot be easily assigned to any other department.
- viii.) To orientate the attitude of all parents, indeed all females towards education in general and the women educational programmes being designed for them in particular.
- ix.) Provision of functional education for girls and women brought the acquisition of specific skills and promote the education of girls and women in the field of Science, Technology and Mathematics.
- x.) Awaken the consciousness of all women to the need for the development of a positive self-image.

STRUCTURE:

In relation to the above stated functions the department is divided into five Divisions. They are:

- Nursery/primary Division
- Secondary Division
- Vocational/Remedial Division

- Women Education and Special programmes division
- Monitoring Division

PROCEDURE FOR THE ESTABLISHMENT OF PRIVATE INSTITUTION IN THE STATE:

STEP I. A letter of intention is written to the Ministry of Education with three possible names in order of preference for the use of the chosen name.

STEP II. SITE INSPECTION: an inspection of the school is conducted by officers of the Ministry of Education to ensure that the following facilities and equipment available, such as:-

- i. purpose –built buildings
- ii. Adequate number of classrooms
- iii. Relevant standard special rooms: Fine art studio, Home – Economics, Business/Computer room, Intro-tech workshop, sickbay, Examination hall, Library etc as applicable.
- iv. Well equipped Playground.
- v. Installation of fire extinguishers/gas house.

STEP III: Purchase of application forms to be filled

STEP IV: APPROVAL INSPECTION: This is an inspection conducted by officers from different departments of the ministry of Education to ensure that all the required facilities and equipment are made available. The school is required to submit a list of documents for further processing of the approval (The list is to be collected from the ministry of Education). Each stage attracts a stipulated amount of money that subject to review as may be determined by the State Government.